

Draft Minutes of Proceedings for the CeRTNA Board of Directors
Wednesday November 8, 2023

Board of Directors

Sheri Thomas, Chair, Santa Cruz County
Janelle Horne, Member, El Dorado County
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

Santa Cruz County Recorder's Office

701 Ocean Street
Redwood Conference Room, 5th Floor
Santa Cruz, CA 95060

CeRTNA Staff

Richard Sherman, CeRTNA Strategic Operations Director
Brett Zamora, CeRTNA Technical Director
Karina Moreno, CeRTNA Business Manager, Kern County
Josh Varinsky, Alternate, White Brenner LLP, CeRTNA General Counsel

10:01 a.m. convened meeting of the CeRTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Sheri Thomas, Chair, Santa Cruz County
Carol Sutherland, Alternate Chair, Santa Cruz County
Laura Avila, Vice Chair, Kern County
Janelle Horne, Member, El Dorado County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration

- a. Review and Approve minutes from previous meeting.
 - i. Regular Meeting 07/12/23

A motion was made by Member Horne to approve minutes from the Regular Meeting 07/12/2023. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado - Aye
Kern County – Aye

- b. Adopt a date, hour, and place of the next Board meeting.
 - i. Wednesday, January 10, 2023, 10:00 am @ Santa Cruz County Recorder's Office

A motion was made by Vice Chair Avila to adopt the 1/10/2024 regular meeting location, date and time as set out above. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado - Aye

7. Management

- a. Review and Receive CERTNA Financial Audit Report FYE 2022 – Karina Moreno, CeRTNA Business Manager and Leslie Ward, CPA, Clifton Larsen Allen LLP / Gema Ptasinski, CPA, Clifton Larsen Allen LLP

A motion was made by Vice Chair Avila to receive the financial audit report FYE 2022. The motion was seconded by Alternate Chair Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado – Aye

- b. Review and Receive CERTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager
A motion was made by Member Horne to receive the financial reports. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado – Aye

- c. Honorary Resolution of Appreciation of the Board of Directors of the California Electronic Recording Transaction Network Authority for Secretary Paula Pesut. - Carol Sutherland, Alternate Chair and Richard Sherman, CeRTNA Strategic Operations Director

- d. Welcomed new Secretary Caroline Nott, Assistant to the Clerk-Recorder of Inyo County - Richard Sherman, CeRTNA Operations Director

- e. Review and Approve CeRTNA's Grant Application and Grant Agreement – Richard Sherman, CeRTNA Operations Director and Josh Varinsky, CeRTNA Counsel
A motion was made by Vice Chair Avila to continue review of CeRTNA's Grant Application and Grant Agreement till 1/10/24 meeting. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado – Aye

- f. Technical Director Recruitment - Update - Richard Sherman, CeRTNA Strategic Operations Director

- g. Report on ERDS implementation process – Brett Zamora, CeRTNA Technical Director

- i. Alameda County – Client
 1. G2G – Live
 2. ERDS – Live
- ii. Alpine County – Client
 1. G2G – 2024
 2. ERDS – 2024
- iii. Butte County – Client
 1. G2G – Live
 2. ERDS – Live
- iv. Calaveras County – Client
 1. G2G – Live
 2. ERDS – Live
- v. Del Norte County – Client
 1. G2G – 2024
 2. ERDS – 2024
- vi. El Dorado County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- vii. Glenn County – Client
 1. G2G – Live
 2. ERDS – Live
- viii. Humboldt County – Client
 1. G2G – Live
 2. ERDS – Live
- ix. Inyo County – Client
 1. G2G – 2023 In Progress
 2. ERDS – Live (first recording 08/29/23)
- x. Kern County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xi. Lake County – Client
 1. G2G - 2024
 2. ERDS – 2024 MOUs Signed
- xii. Madera County – Client
 1. G2G – Live
 2. ERDS – Live
- xiii. Mendocino – Client
 1. G2G – 2023 - In Progress
 2. ERDS – 2023 - In Progress – early 2024
- xiv. Modoc County – Client
 1. G2G – Live
 2. ERDS – Live
- xv. Mono County - Client
 1. G2G – Live
 2. ERDS – Live

- xvi. Monterey County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xvii. Napa County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xviii. Placer County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xix. Plumas – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xx. Sacramento County – G2G Only
 - 1. G2G – Live
- xxi. San Francisco County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxii. San Luis Obispo – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiii. Santa Cruz County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiv. Siskiyou – Client
 - 1. G2G – 2024
 - 2. ERDS – 2024
- xxv. Sonoma County – Client
 - 1. G2G - Live
 - 2. ERDS – Live
- xxvi. Stanislaus – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxvii. Tehama County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxviii. Tuolumne County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxix. Yolo County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxx. Yuba County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

h. Update on G2G Submitters process – Brett Zamora, CeRTNA Technical Director

i. Employment Development Department (EDD)

ii. Board of Equalization (BOE/CDTFA)

iii. Franchise Tax Board (FTB)

iv. Department of Child Support Services (DCSS)

v. Megabyte Systems

b. Continuing Business

a. CeRTNA Partner Group Update - Richard Sherman, CeRTNA Operations Director

c. New Business

a. Fee Increase - Richard Sherman, CeRTNA Operations Director

d. Board of Directors- None

e. Adjourn- 11:07a