

Draft Minutes of Proceedings for the CeRTNA Board of Directors
Wednesday January 10th 2024

Board of Directors

Sheri Thomas, Chair, Santa Cruz County
Janelle Horne, Member, El Dorado County
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

Santa Cruz County Recorder's Office

701 Ocean Street
Redwood Conference Room, 5th Floor
Santa Cruz, CA 95060

CeRTNA Staff

Richard Sherman, CeRTNA Strategic Operations Director
Brett Zamora, CeRTNA Technical Director
Karina Moreno, CeRTNA Business Manager, Kern County
Nubia Goldstein, WhiteBrenner LLP, CeRTNA General Counsel

10:03 a.m. convened meeting of the CeRTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Sheri Thomas, Chair, Santa Cruz County
Carol Sutherland, Alternate Chair, Santa Cruz County
Laura Avila, Vice Chair, Kern County
Janelle Horne, Member, El Dorado County

PUBLIC SESSION

2. Presentation of the Agenda- None
3. Public Comment- None
4. Adjourn to Closed Session at 10:05 a.m.
GC 54957(b) Public Employee Appointment – Technical Services Director
5. Reconvene to Public Session at 10:21 a.m.
6. Report Out of Closed Session- No Report
7. Action on consent calendar- None
8. Deferred items- None

9. General Administration

a. Review and Approve minutes from previous meetings.

i. Regular Meeting 11/08/23

A motion was made by Member Horne to approve minutes from the Regular Meeting 11/08/2023. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado - Aye

Kern County – Aye

b. Adopt date, hour, and place of next regular Board meeting.

i. Wednesday, 03/13/2024 – 10:00 am – Santa Cruz County Recorder.

A motion was made by Vice Chair Avila to adopt the 3/13/2024 regular meeting location, date and time as set out above. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

10. Management

a. Approve CeRTNA Employment Contract for new CeRTNA Technical Director – Carol Sutherland, CeRTNA Alternate Chair

A motion was made by Member Horne to approve the CeRTNA Employment Contract for new CeRTNA Technical Director. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado - Aye

Kern County – Aye

b. Review and Receive CeRTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

A motion was made by Vice Chair Avila to receive the financial activity report. The motion was seconded by Alternate Chair Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado – Aye

c. Review and Approve CeRTNA's Grant Application and Grant Agreement – Richard Sherman, CeRTNA Operations Director and Nubia Goldstein, CeRTNA Counsel

A motion was made by Member Horne to approve the CeRTNA Grant Application and Grant Agreement. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado - Aye

Kern County – Aye

- d. Report on ERDS implementation process – Brett Zamora, CeRTNA Technical Director
 - i. Alameda County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - ii. Alpine County – Client
 - 1. G2G –2024
 - 2. ERDS – 2024
 - iii. Butte County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - iv. Calaveras County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - v. Del Norte County – Client
 - 1. G2G –2024
 - 2. ERDS – 2024
 - vi. El Dorado County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - vii. Glenn County – Client
 - 1. G2G – Live
 - 2. ERDS –Live
 - viii. Humboldt County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - ix. Inyo County – Client
 - 1. G2G – 2024 In Progress
 - 2. ERDS – Live
 - x. Kern County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - xi. Lake County – Client
 - 1. G2G -2024
 - 2. ERDS – 2024 MOUs Signed
 - xii. Madera County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xiii. Mendocino – Client
 - 1. G2G – 2024 - In Progress
 - 2. ERDS – 2024 – Audited and ready, waiting on LRMS
 - xiv. Modoc County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xv. Mono County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xvi. Monterey County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - xvii. Napa County – Client
 - 1. G2G – Live

- 2. ERDS – Live
- xviii. Placer County – Client
 - 1. G2G – Live
 - ERDS – Live
- xix. Plumas – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xx. Sacramento County – G2G Only
 - 1. G2G – Live
- xxi. San Francisco County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxii. San Luis Obispo – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiii. Santa Cruz County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
- xxiv. Siskiyou – Client
 - 1. G2G – 2024
 - 2. ERDS – 2024
- xxv. Sonoma County – Client
 - 1. G2G - Live
 - 2. ERDS – Live
- xxvi. Stanislaus – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxvii. Tehama County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxviii. Tuolumne County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxix. Yolo County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
- xxx. Yuba County – Client
 - 1. G2G – Live
 - 2. ERDS – Live

- e. Update on G2G Submitters process – Brett Zamora, CeRTNA Technical Director
 - i. Employment Development Department (EDD)
 - ii. Board of Equalization (BOE/CDTFA)
 - iii. Franchise Tax Board (FTB)
 - iv. Department of Child Support Services (DCSS)
 - v. Megabyte Systems

11. Continuing Business

- a. Fee Study Update - Richard Sherman, CeRTNA Operations Director
- b. CeRTNA Partner Group Update. Meeting January 18, 2024 1-2pm - Richard Sherman, CeRTNA Operations Director
- c. Update Honorary Resolution of Appreciation of the Board of Directors of the California Electronic Recording Transaction Network Authority for Secretary Paula Pesut – Richard Sherman, CeRTNA Operations Director

12. New Business

- a. Introduction of New Technical Services Director Candidate Greg Dapkus – Richard Sherman CeRTNA Operations Director
- b. Form 700

13. Board of Directors- None

14. Adjourn @ 10:57

