

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Thursday July 8, 2021

Page 1 of 4

Board of Directors

Sean Saldavia, Chair, Santa Cruz County

Janelle Horne, Member, El Dorado County

Jon Lifquist, Member, Kern County

Stephen Vagnini, Member, Monterey County

CERTNA Board of Directors meeting was heard via video conference

CERTNA Staff

Richard Sherman, CERTNA Strategic Operations Director

Brett Zamora, CERTNA Technical Director

Paula Pesut, CERTNA Secretary, eRecording Partners Network

Nubia Goldstein, WhiteBrenner LLP, CERTNA General Counsel

10:01 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Carol Sutherland, Alternate Chair, Santa Cruz County

Brian Pace, Alternate Vice Chair, Kern County

Catrina Christensen, Alternate Member, El Dorado County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration
 - a. Review and Approve minutes from previous meetings
 - i. Special Meetings 6/23/202, 6/25/2021 and 6/28/2021

A motion was made by Alternate Member Christensen to approve minutes from June 23, 2021, June 25, 2021 and June 28, 2021 meetings. The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – not present

- b. Adopt a date, hour, and place of the next Board meeting.
 - i. Thursday, September 9, 2021 10:00 am @ location and format to be determined.

A motion was made by Alternate Member Pace to adopt the 9/9/2021 regular meeting

location, date and time as set out above. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado County – Aye
Kern County – Aye
Monterey County – not present

7. Management

- a. Review and receive CERTNA Financial Activity Reports – C. Sutherland CERTNA Chair

A motion was made by Alternate Member Sutherland to receive the financial reports. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado County – Aye
Kern County – Aye
Monterey County – not present

- b. Review and Adopt 21-22 Proposed Budget Resolution 2021-005 – C. Sutherland, CERTNA Chair

A motion was made by Alternate Member Christensen to adopt 21-22 Proposed Budget Resolution 2021-005. The motion was seconded by Alternate Member Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado County – Aye
Kern County – Aye
Monterey County – not present

- c. Review and Adopt Resolution 2021-006 SB County Payout of accruals to Brett Zamora – C. Sutherland & N. Goldstein

A motion was made by Alternate Member Pace to adopt Resolution 2021-006 SB County Payout of accruals to Brett Zamora. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado County – Aye
Kern County – Aye
Monterey County – not present

Alicia Sotelo, Alternate Member, Monterey County joined the meeting

- d. Review and Adopt Resolutions 2021-007 Increase Agent Fee from \$0.30 to \$0.75 effective January 1, 2022 – C. Sutherland

A motion was made by Alternate Member Pace to adopt resolutions 2021-007 Increase Agent Fee from \$0.30 to \$0.75 effective January 1, 2022. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

8. Continuing Business

- a. Update on County Waiver for SBCERA Pension – N. Goldstein

9. New Business

- a. Review by-Laws for Board Meeting requirements

10. Board of Directors

11. Adjourn – 10:48 a.m.