

Board of Directors

Sean Saldavia, Chair, Santa Cruz County  
Janelle Horne, Member, El Dorado County  
Jon Lifquist, Member, Kern County  
Stephen Vagnini, Member, Monterey County

CERTNA Board of Directors meeting was heard via video conference

CERTNA Staff

Richard Sherman, CERTNA Strategic Operations Director  
Paula Pesut, CERTNA Secretary, eRecording Partners Network  
Karina Moreno, CERTNA Business Manager, Kern County  
Nubia Goldstein, White Brenner LLP, CERTNA General Counsel

10:00 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
  - a. Board of Directors Roll Call

Present:

Board of Directors:

Sean Saldavia, Chair, Santa Cruz County  
Carol Sutherland, Alternate Chair, Santa Cruz County  
Jon Lifquist, Vice Chair, Kern County  
Janelle Horne, Member, El Dorado County  
Alicia Sotelo, Alternate Member, Monterey County, member  
arrived at: 10:04

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration
  - a. Review and Approve minutes from previous meeting
    - i. Regular Meeting 01/12/2022

A motion was made by Member Lifquist to approve minutes from the 01/12/22 BOD meeting. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-1 vote.

Santa Cruz County – Aye  
El Dorado County – Aye  
Kern County – Aye  
Monterey County – Abstain

- b. Adopt a date, hour, and place of the next Board meeting.
  - i. Wednesday, May 11, 2022 10:00 am @ location and format to be determined. Item was deferred to adopt Item 7c, Consensus - Virtual

7. Management

- a. Review and receive CERTNA Financial Activity Reports – K. Moreno

A motion was made by Member Lifquist to receive the financial reports. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- b. Update on CeRTNA Audit Financial Statements for year end 2021 – K. Moreno

- c. Adopt Resolution 2022-001 of the Board of Directors of the California Electronic Recording Transaction Network Authority Proclaiming a Local Emergency and Authorizing Remote Teleconference Meetings Pursuant to Assembly Bill 361 and Brown Act Provisions and provide staff direction on conducting Board meetings virtually in the future. – Nubia Goldstein, CeRTNA Counsel

A motion was made by Member Horne to adopt Resolution 2022-001. The motion was seconded by Member Lifquist, roll call vote was taken and the motion passed with a 4-0-0 vote.

Santa Cruz County – Aye

El Dorado County – Aye

Kern County – Aye

Monterey County – Aye

- d. Report on ERDS and G2G implementation process – B. Zamora, CeRTNA Technical Director

- i. Alameda County – Client

- 1. G2G – Live

- 2. ERDS – Live

- ii. Alpine County – Client

- 1. G2G – 2023

- 2. ERDS – 2023

- iii. Butte County – Client

- 1. G2G – Live

- 2. ERDS – Live

- iv. Calaveras County – Client

1. G2G – Live
2. ERDS – Live
  
- v. Del Norte County – Client
  1. G2G – 2023
  2. ERDS – 2023
  
- vi. El Dorado County – Board of Directors
  1. G2G – Live
  2. ERDS – Live
  
- vii. Glenn County – Client
  1. G2G – Live
  2. ERDS – Live
  
- viii. Humboldt County – Client
  1. G2G – 2022 – In Progress
  2. ERDS – 2022- In Progress
  
- ix. Kern County – Board of Directors
  1. G2G – Live
  2. ERDS – Live
  
- x. Lake County – Client
  1. G2G - 2023
  2. ERDS - 2023
  
- xi. Madera County – Client
  1. G2G – Live
  2. ERDS – Live
  
- xii. Mendocino – Client
  1. G2G – 2022 - In Progress
  2. ERDS – 2022 - In Progress
  
- xiii. Modoc County – Client
  1. G2G – Live
  2. ERDS – Live
  
- xiv. Mono County - Client
  1. G2G – Live
  2. ERDS – Live
  
- xv. Monterey County – Board of Directors
  1. G2G – Live
  2. ERDS – Live

- xvi. Napa County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xvii. Placer County – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xviii. Plumas – Client
  - 1. G2G – Live
  - 2. ERDS – In Progress
- xix. Sacramento County – G2G Only
  - 1. G2G – Live
- xx. San Francisco County - Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxi. San Luis Obispo – Client
  - 1. G2G – Live
  - 2. ERDS – Live
- xxii. Santa Cruz County – Board of Directors
  - 1. G2G – Live
  - 2. ERDS – Live
- xxiii. Siskiyou – Client
  - 1. G2G – 2023-24
  - 2. ERDS – 2023-24
- xxiv. Sonoma County – Client
  - 1. G2G - Live
  - 2. ERDS – Live
- xxv. Stanislaus – Client
  - 1. G2G – 2022
  - 2. ERDS - 2022
- xxvi. Sutter County – G2G
  - 1. G2G – Live
  - 2. ERDS – ?
- xxvii. Tehama County – Client

1. G2G – Live
2. ERDS – Live

xxviii. Tuolumne County – Client

1. G2G – Live
2. ERDS – Live

xxix. Yolo County – Client

1. G2G – Live
2. ERDS – Live

xxx. Yuba County – Client

1. G2G – Live
2. ERDS – Live

e. Update on G2G Submitters – Various

i. Employment Development Department (EDD)

ii. Board of Equalization (BOE/CDTFA)

iii. Franchise Tax Board (FTB)

iv. Department of Child Support Services (DCSS)

v. Megabyte Systems

1. Butte – Live
2. Calaveras - Live
3. El Dorado – Live
4. Glenn - ?
5. Modoc - ?
6. Monterey County – Live
7. Napa County - Live
8. Placer County - Live
9. Sonoma - Live
10. Tehama – Live

**8. Continuing Business**

**9. New Business**

- a. New Agent – Requirements – Rich Sherman, CeRTNA Strategic Operations Director
- b. Form 700 filings due no later than 4/1/22

**10. Board of Directors**

- a. Discuss suspension policy for submitters- Kern County, Brian Pace, Alternate Member

**11. Adjourn**

Meeting Adjourned at 10:56 am