

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Wednesday May 03, 2023

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Board of Directors

Sheri Thomas, Chair, Santa Cruz County  
Janelle Horne, Member, El Dorado County  
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

**Santa Cruz County Recorder's Office**

701 Ocean Street  
Redwood Conference Room, 5<sup>th</sup> Floor.  
Santa Cruz, CA 95060

CeRTNA Staff

Richard Sherman, CeRTNA Strategic Operations Director  
Brett Zamora, CeRTNA Technical Director  
Paula Pesut, CeRTNA Secretary, eRecording Partners Network  
Karina Moreno, CeRTNA Business Manager, Kern County  
Nubia Goldstein, WhiteBrenner LLP, CeRTNA General Counsel

10:00 a.m. convened meeting of the CeRTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Chair Carol Sutherland
  - a. Board of Directors Roll Call

Present:

Board of Directors:

Sheri Thomas, Chair, Santa Cruz County  
Carol Sutherland, Alternate Chair, Santa Cruz County  
Brian Pace, Alternate Vice Chair, Kern County  
Catrina Christensen, Alternate Member, El Dorado County

2. Presentation of the Agenda – None
3. Public Comment – None
4. Action on consent calendar – None
5. Deferred items - None
6. General Administration
  - a. Review and Approve minutes from previous meeting.
    - i. Regular Meeting 03/08/2023

A motion was made by Alternate Vice Chair Pace to approve minutes from the Regular Meeting 03/08/2023. The motion was seconded by Alternate Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

- b. Adopt a date, hour, and place of the next Board meeting.
  - i. Wednesday, July 12, 2023, 10:00 am @ Santa Cruz County Recorder's Office

A motion was made by Alternate Vice Chair Pace to adopt the 07/12/2023 regular meeting location, date and time as set out above. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

## 7. Management

- a. Review and receive CERTNA Financial Activity Reports – K. Moreno, CeRTNA Business Manager

A motion was made by Alternate Member Christensen to receive the financial reports. The motion was seconded by Alternate Vice Chair Pace, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

- b. Stanislaus County Update – R. Sherman, CeRTNA Operations Director
  - i. DOJ Certified, G2G running smoothly, ready to start ERDS.
- c. New Document Types – R. Sherman, CeRTNA Operations Director
  - i. Substitution of Trustee, Deed of Trust, and Assignment of Rents to be available soon in CeRTNA's Apex.
- d. CeRTNA Partner Group - R. Sherman, CeRTNA Operations Director
  - i. CeRTNA's Think Tank to facilitate issues and new ideas.
- e. Grant Application Update - R. Sherman, CeRTNA Operations Director
  - i. Trinity County was provided with the Grant Application, thank you to El Dorado County for their efforts.
  - ii. Add language requiring county to commit to CeRTNA?
- f. CeRTNA Certified Copy Facilitation - R. Sherman, CeRTNA Operations Director
  - i. CeRTNA is ready for electronic certified copies once law allows.
- g. New CeRTNA Logo - R. Sherman, CeRTNA Operations Director
  - i. Logo presented; BOD requested various updates to the logo.

- h. Report on ERDS and G2G implementation process – B. Zamora, CeRTNA Technical Director
  - i. Alameda County – Client
    - 1. G2G – Live
    - 2. ERDS - Live
  - ii. Alpine County – Client
    - 1. G2G – 2024
    - 2. ERDS - 2024
  - iii. Butte County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - iv. Calaveras – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - v. Del Norte County – Client
    - 1. G2G – 2024
    - 2. ERDS - 2024
  - vi. El Dorado County – Board of Directors
    - 1. G2G – Live
    - 2. ERDS – Live
  - vii. Glenn County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - viii. Humboldt County – Client
    - 1. G2G – Live
    - 2. ERDS –Live
  - ix. Inyo County – Client
    - 1. G2G – 2023
    - 2. ERDS - 2023
  - x. Kern County – Board of Directors
    - 1. G2G – Live
    - 2. ERDS - Live
  - xi. Lake County – Client
    - 1. GEG – 2024
    - 2. ERDS - 2024
  - xii. Madera – Client
    - 1. G2G – Live
    - 2. ERDS - Live
  - xiii. Mendocino County – Client
    - 1. G2G – 2023 In Progress
    - 2. ERDS – 2023 In Progress – Late 2023 early 2024
  - xiv. Modoc County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - xv. Mono County - Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - xvi. Monterey County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - xvii. Napa County – Client
    - 1. G2G – Live
    - 2. ERDS – Live
  - xviii. Placer County – Client

1. G2G – Live
  2. ERDS – Live
  - xix. Plumas – Client
    1. G2G – Live
    2. ERDS - Live
  - xx. Sacramento County – G2G
    1. G2G – Live
  - xxi. San Francisco County - Client
    1. G2G - Live
    2. ERDS – Live
  - xxii. San Luis Obispo – Client
    1. G2G – Live
    2. ERDS – Live
  - xxiii. Santa Cruz County – Board of Directors
    1. G2G – Live
    2. ERDS – Live
  - xxiv. Siskiyou County – Client
    1. G2G – 2024
    2. ERDS – 2024
  - xxv. Sonoma County - Client
    1. G2G - Live
    2. ERDS – Live
  - xxvi. Stanislaus – Client
    1. G2G – Live
    2. ERDS – 2023 Audit Complete
  - xxvii. Tehama County – Client
    1. G2G – Live
    2. ERDS – Live
  - xxviii. Tuolumne County – Client
    1. G2G – Live
    2. ERDS - Live
  - xxix. Yolo County – Client
    1. G2G – Live
    2. ERDS - Live
  - xxx. Yuba County – Client
    1. G2G – Live
    2. ERDS – Live
- i. Update on G2G Submitters – B. Zamora, CeRTNA Technical Director
    - i. Employment Development Department (EDD)
    - ii. California Dept Tax and Fee Administration (CDTFA)
    - iii. Franchise Tax Board (FTB)
    - iv. Department of Child Support Services (DCSS)
    - v. Megabyte Systems
8. Continuing Business - None
  9. New Business - None
  10. Board of Directors – None
  11. Adjourn – 10:41 a.m.