

**BEFORE THE BOARD OF DIRECTORS
CALIFORNIA ELECTRONIC RECORDING TRANSACTION
NETWORK AUTHORITY (CERTNA)**

IN THE MATTER OF:

RESOLUTION NO. 2021-006

**AUTHORIZING PAYMENT OF ACCRUED PAID LEAVE TIME TO EMPLOYEE
BRETT ZAMORA**

WHEREAS, the Board of Directors of CERTNA adopted Resolution No. 2021-003 to terminate the contract and participation in the San Bernardino County Employees Retirement Association; and

WHEREAS, the Board of Directors further voted to convert CERTNA Interim Executive Director Brett Zamora from an employment agreement wherein he was provided with accrued leave which had a cash value to an agreement in which he had the right to take leave as needed and approved by the Board, with no cash value for any of said leave; and

WHEREAS, CERTNA calculated a final value of Zamora's leave with the assistance of San Bernardino County's Payroll staff, who processes payroll for CERTNA employees; and

WHEREAS, the value of Zamora's accrued leave and Zamora's desired payout schedule and account are described in a letter to Zamora attached herein as Exhibit A; and

WHEREAS, On June 28, 2021, the CERTNA Board agreed to pay Zamora the value of his accrued leave and further agreed to disburse it pursuant to his request to an IRS 401 (k) and 457(b) supplemental retirement account; and

NOW, THEREFORE, BE IT RESOLVED DETERMINED AND ORDERED BY THE GOVERNING BODY OF THE CALIFORNIA ELECTRONIC RECORDING TRANSACTION NETWORK AUTHORITY AS FOLLOWS:

The Board of Directors of CERTNA hereby directs the disbursement of the value of accrued leave to Technical Services Director Brett Zamora by the San Bernardino County Payroll Department according to the letter attached herein as Exhibit A.

BE IT FURTHER RESOLVED that the San Bernardino County Payroll Department is hereby authorized to take such actions as deemed necessary for the payment of said accrued leave to Zamora

BE IT FURTHER RESOLVED that the Secretary shall certify to the adoption of this resolution.

THE FOREGOING was adopted by the following vote of the Board of Directors to the California Electronic Recording Transaction Network Authority (CERTNA) this 8th day of July 2021, and was carried by the following vote of:

AYES:

NOES:

ABSENT:

CALIFORNIA ELECTRONIC RECORDING TRANSACTION NETWORK AUTHORITY

Sean Saldavia, Chairman, Board of Directors

EXHIBIT A

June 28, 2021

Brett Zamora, Technical Director, Interim Executive Director
1309 Skycrest Drive #6
Walnut Creek, CA 94595

RE: Payout of Accrued Time

Mr. Zamora,

Pursuant to discussions between yourself and the Board of Directors for the CERTNA (California Electronic Recording Transaction Network Authority), please be advised that you will be receiving disbursements representing accrued leave for Vacation and Administrative Leave previously earned.

By Board resolution of June 23, 2021, CERTNA will direct San Bernardino County Payroll authorities to issue the following disbursements:

CURRENT ACCRUALS AS OF JUNE 23, 2021:

Vacation: 542 hours @ \$64.19	\$34,790.98
Administrative Leave: 80 hours @ \$64.19	\$5,135.20
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Estimated Total Value:	\$39,926.18

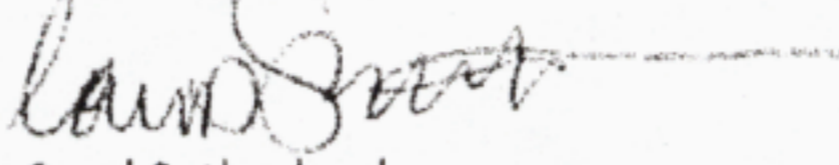
Per your request, of this Estimated Total Value, \$20,000.00 pre-tax dollars will be deposited into your established 401(k) account at San Bernardino County, Account Number 666786. The balance (estimated to be \$19,756.18 pre-tax dollars) will be deposited into your established 457(k) account at San Bernardino County, Account Number 666785 on the first business day of July 2021 closest to pay period 2114. Final actual accruals will be calculated on 6/30/2021.

You will be required to provide a completed 401(k) Defined Contribution Change Form, and a completed 457(b) Defined Contribution Change Form which has been previously provided to you in an electronic format.

Your employment has been governed by the San Bernardino County Exempt Employee Ordinance ("Ordinance"). Pursuant to the Ordinance, at separation from County service for reasons other than death, all eligible employees are required to contribute the cash value of their unused sick leave balances to the County's Retirement Medical Trust at the rate of 80 percent of the cash value of unused sick leave hours, up to a maximum of 1,500 hours (Ordinance, Section 13.0613(k)(4)). Per the Ordinance, your remaining unused sick leave hours have no cash value. You will be receiving confirmation of the contribution to the Trust under separate cover.

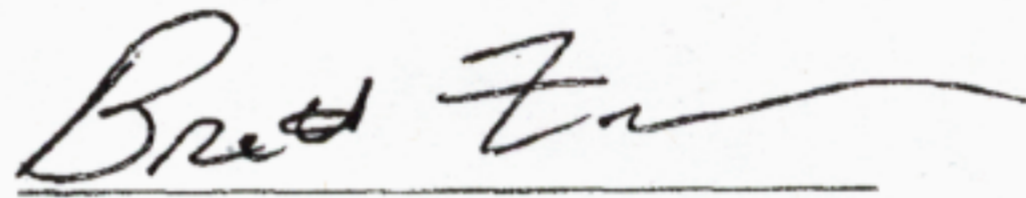
If you have any questions or concerns, please do not hesitate to contact me.

Very Truly Yours,



Carol Sutherland
Alternate Board Chair, CERTNA

I agree to receive the above-described disbursements and have determined that the deposits into my established 401(k) and 457 (K) accounts are where I prefer to have the monies go.



Brett Zamora