

Board of Directors

Gina Alcomendras, Chair, Santa Clara County  
William Schultz, Vice Chair, El Dorado County  
Jim Fitch, Member, Kern County  
Paul Dictos, Member, Fresno County  
Stephen Vagnini, Member, Monterey County  
Dennis Draeger, Member, San Bernardino County  
Ken Blakemore, Member, San Joaquin County  
Sean Saldavia, Member, Santa Cruz County

CERTNA Board of Directors meeting was heard in the Santa Clara County Roads and Airports Department, Training Room, 101 Skyport Dr., San Jose, CA 95110

Present:

Board of Directors:

Gina Alcomendras, Chair, Santa Clara County  
William Schultz, Vice Chair, El Dorado County  
Jim Fitch, Member, Kern County  
Gilbert Carter, Alternate Member, Fresno County  
Dan Harp, Alternate Member, San Bernardino County  
Les Flemmer, Alternate Member, San Joaquin County  
Alicia Sotello, Monterey County (arrival 10:39)

CERTNA Staff:

Patrick Honny, CERTNA Executive Director, San Bernardino County  
Dana Boeg, CERTNA Secretary, San Bernardino County

Off-Site Contributors (teleconference):

Karen Kitchen, CERTNA Business Manager, Kern County  
Kevin Norris, CERTNA Counsel, San Bernardino County

10:02 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Chair Alcomendras.
2. Presentation of the Agenda - No changes

A motion to accept the agenda was made by Member Fitch. The motion was seconded by Vice Chair Schultz and carried unanimously.

3. Action on consent calendar – None.
4. Deferred items – None.
5. Review and approve minutes from the previous meeting.  
The minutes from February 9, 2012 were reviewed.

A motion to approve the minutes was made by Member Fitch. The motion was seconded by Member Carter and carried unanimously.

6. Adopt a date, hour, and place of next Board meeting.
  - a. 4/12/12 10:00 a.m. Embassy Suites Conference Room, South Lake Tahoe, California, El Dorado County

A motion was made by Member Fitch to adopt the 4/12/12 meeting. The motion was seconded by Vice Chair Schultz and carried unanimously.

7. Administration.
  - a. Review and discuss calendar of events. – P. Honny
    - a. Calendar presented and reviewed
  - b. Review and receive budget reports – K. Kitchen  
Karen discussed budget reports

A motion was made by Member Fitch to receive the budget reports. The motion was seconded by Alternate Harp and carried unanimously.

- c. Review and approve contract with Embassy Suites Lake Tahoe Hotel detailing specifics required for the April Board of Directors Meeting and Business Summit.
      - a. Approved as to legal form 2/21/12 by CERNTA Counsel
      - b. Authorize the Executive Director to finalize, in conjunction with CERTNA Counsel, and execute the contract with the Embassy Suites Lake Tahoe Hotel.
      - c. Authorize Executive Director to acquire general liability insurance coverage in the amount of \$1,000,000.00 from CERTNA's insurance carrier as required by contract.

A motion was made to approve the contract and authorize the Executive Director to finalize the contract with the Embassy Suites in addition to acquiring the \$1,000,000.00 general liability insurance from CERTNA's insurance carrier as required by contract was made by Vice Chair Shultz and was seconded by Alternate Flemmer and carried unanimously.

- d. Report on ERDS and G2G implementation process – P. Honny
        - a. Contra Costa County
          1. G2G – Testing
          2. ERDS – Finalizing MOU
        - b. El Dorado County
          1. G2G – First Quarter 2012
          2. ERDS – First Quarter 2012
        - c. Fresno County
          1. G2G – Live
          2. ERDS – Live
        - d. Kern County
          1. G2G – Live
          2. ERDS – Live
        - e. Merced County
          1. G2G – Awaiting board action
          2. ERDS – Awaiting board action
        - f. Monterey County
          1. G2G – Live
          2. ERDS – First Quarter 2012
        - g. Sacramento County
          1. G2G – Moving forward with G2G

- h. San Bernardino County
  - 1. G2G – Live
  - 2. ERDS – Live
- i. San Francisco County City of
  - 1. G2G - Awaiting MOU
  - 2. ERDS – Awaiting MOU
- j. Santa Clara County
  - 1. G2G – Live
  - 2. ERDS – Live
- k. Santa Cruz County
  - 1. G2G – Testing
  - 2. ERDS – First/Second Quarter 2012
- l. San Joaquin County
  - 1. G2G – Live
  - 2. ERDS – Live
- m. Tehama County
  - 1. G2G – Live (with BOE)

Note: Alicia Sotello, Alternate Member, Monterey County arrival 10:39 a.m.

- e. Update on G2G Submitters – Various
  - a. Employment Development Department (EDD)
    - 1. Live
  - b. Board of Equalization (BOE)
    - 1. Live with phase 1
    - 2. Development and testing phase 2
  - c. Franchise Tax Board (FTB)
    - 1. Target March 2012
  - d. Department of Child Support Services (DCSS)
    - 1. Pending
  - e. Secretary of State
    - 1. Will begin tracking
- 8. Committee Reports.
  - a. County Certification Policies and Procedures Committee
    - a. Mike Rocha – Chair
      - 1. Had first Submitters Round Table
      - 2. Will have Technical Standards meeting with an Agenda at the April meeting.
- 9. Board of Directors.
  - a. Special recognition
    - a. Gilbert Carter, Alternate Board Member – Fresno County, on the occasion of his retirement from public service
- 10. Public Comment
  - a. None
- 11. New Business
  - a. Form 700 Filing Information – P. Honny
    - a. Deadline is April 2, 2012
- 12. Adjourn. The CERTNA Board of Directors adjourned at 11:25 a.m.