

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Wednesday, September 7, 2016

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Board of Directors

Steve Bestolarides, Chair, San Joaquin County
Stephen Vagnini, Vice Chair, Monterey County
William Schultz, El Dorado County
Paul Dictos, Member, Fresno County
Jon Lifquist, Member, Kern County
Barbara Levey, Member, Merced County
Bob Dutton, Member, San Bernardino County
Gina Alcomendras, Member, Santa Clara County
Sean Saldavia, Member, Santa Cruz County
Leslie Morgan, Member, Shasta County

CERTNA Board of Directors meeting was held at the Holiday Inn Redding 1900 Hilltop Drive Redding, CA 96001.

Present:

Board of Directors:

Alicia Sotelo, Alternate Vice Chair, Monterey County
Gina Luna, Alternate Member, Fresno County
Dana Boeg, Alternate, San Bernardino County
Wardell House, Alternate, Santa Clara County
Carol Sutherland, Alternate, Santa Cruz County
Paula Pesut, Alternate, Shasta County

CERTNA Staff:

Patrick Honny, CERTNA Executive Director, San Bernardino County
Dana Boeg, CERTNA Secretary, San Bernardino County
Travis Andreas, CERTNA Business Manager, Kern County

Off-Site Contributors (teleconference):

Robert Messinger, CERTNA Counsel, San Bernardino County

11:38 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Alternate Vice Chair Sotelo.
2. Presentation of the Agenda - P. Honny
3. Action on consent calendar – None.
4. Deferred items – None
5. General Administration
 - a. Review and approve minutes from the previous meeting.
The minutes from July 28, 2016 were reviewed.

A motion to approve the minutes was made by Alternate Boeg. The motion was seconded by Alternate Sutherland and carried unanimously.

- b. Adopt a date, hour, and place of the next Board meeting.
 - a. Thursday, November 10, 2016 11:30 @ Santa Cruz, CA

A motion was made by Alternate Pesut to adopt the 11/10/16 meeting location, date and time as set out above. The motion was seconded by Alternate House and carried unanimously.

- c. Review and discuss calendar of events – D. Boeg
 - a. No Changes.
- d. Update on Executive Business Summit – D. Boeg
 - a. All feedback received from participants was positive
 - b. 2016 Summit was the largest attended so far
 - c. Working with Santa Cruz on 2017 Summit. Details coming soon.

6. Management

- a. Review and receive financial reports
 - a. CERTNA Financial Activity Report – T. Andreas

A motion to receive the CERTNA Financial Activity Report as present was made by Alternate Sutherland. The motion was seconded by Alternate House.

- b. Review and Approve CERTNA Grant Program effective immediately upon adoption – P. Honny

A motion was made by Alternate Sutherland to approve the CERTNA Grant Program. The motion was seconded by Alternate House and carried unanimously.

- c. Review and Approve contract to continue to provide services to California Department of Child Support Services (DCSS) at no cost.
 - a. Approved as to legal form by Robert Messinger (8/22/16)

A motion was made by Alternate Pesut to approve the DCSS contract. The motion was seconded by Alternate Luna and carried unanimously.

- d. Report on ERDS and G2G implementation process – B. Zamora
 - a. Butte County – Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - b. Contra Costa County - Client
 - 1. G2G – Live
 - 2. ERDS – Live
 - c. El Dorado County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - d. Fresno County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - e. Kern County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - f. Madera 2017/18
 - g. Merced County – Board of Directors
 - 1. G2G – Live
 - 2. ERDS – Live
 - h. Mono County – Client

1. G2G – In Process
 2. ERDS – In Process
 - i. Monterey County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - j. Napa County – Client
 1. G2G – Live
 2. ERDS – Live
 - k. Placer County – Client
 1. G2G – Live
 2. ERDS – Certified – Live Pending
 - l. Sacramento County – G2G
 1. G2G – Live
 - m. San Bernardino County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - n. San Francisco County - Client
 1. G2G - Live
 2. ERDS – Live
 - o. San Joaquin County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - p. San Luis Obispo – G2G
 1. G2G – Live
 2. ERDS – 2017
 - q. Santa Clara County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - r. Santa Cruz County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - s. Shasta – Board of Directors
 1. G2G – Live
 2. ERDS – Live
 - t. Solano County – 2016/17
 - u. Sonoma County
 1. G2G - Live
 2. ERDS – Live
 - v. Sutter County
 1. 1. G2G – Live
 - w. Tehama County – Client
 1. G2G – Live
 2. ERDS – Live
- e. Update on G2G Submitters – Various
- a. Employment Development Department (EDD) – P. Honny
 1. Live
 2. No Update
 - b. Board of Equalization (BOE) – P. Honny
 1. Live
 2. Will be adding more counties towards the end of the year

- c. Franchise Tax Board (FTB) – Updated provided by Ozra Nayebkhil and Brenda Sizer
 - 1. Live
 - 2. The following counties are pending.
 - a. Sutter, Napa and Solano Counties.
 - d. Department of Child Support Services (DCSS) – P. Honny
 - 1. Live
 - e. Megabyte Systems – Update provided by P. Honny
 - 1. Tax Collector Interface (not a government agency)
 - a. Butte - Live
 - b. Merced Live
 - c. Monterey Live
 - d. Placer County - Live
 - e. San Joaquin County – Live
 - f. Sonoma County - Live
 - g. Shasta County – Live
 - h. Tehama – Live
7. Committee Reports
- a. County Certification Policies and Procedures Committee
 - a. Patrick Honny presented on behalf of Teresa Williamson – Chair
 - 1. Apex reveal discussion
 - 2. Grant Program application draft has been completed by Teresa
 - a. Should be available for distribution for next week
 - b. Technical Standards Committee – Brett Zamora - Chair
 - a. Will be modifying the standardized XML this week and requesting input
 - b. Focusing on migration of Entrust environment
 - c. Have been working on APEX
8. Continuing Business
- a. Unified MOU process overview – P. Honny
 - b. Gave a quick update on the process
 - c. Asked for any feedback that users may have
 - d. Reminded Counties not to distribute emails received by Patrick that has all of the new MOU information.
9. Board of Directors
- a. None
10. New Business
- a. None
11. Public Comment
- a. None
12. Adjourn 12:05